

REQUEST FOR EXPRESSIONS OF INTEREST (EOI)

MEMO NO. 33.00.00.0000.139.14.011.19-170;

Date: 28/01/2020

1	Ministry/Division	Ministry of Fisheries and Livestock
2	Agency	Ministry of Fisheries and Livestock
3	Procuring Entity Name	Project Director, 'Initiation of E-Service Activities in the Fisheries & Livestock Sector'
4	Procuring Entity Code	Not used at present
5	Procuring Entity District	Dhaka
6	Expressions of Interest for Selection of	A Firm for Developing 'INTEGRATED DIGITAL SERVICE DELIVERY PLATFORM' for Ministry of Fisheries and Livestock
7	EoI Ref No	33.00.00.0000.139.14.011.19-170
8	Date	28/01/2020
9	Procurement Sub Method	Quality and Cost Based Selection (QCBS)
10	Budget and Source of Funds	GoB
11	Development Partners (if applicable)	N/A
12	Project Name and code	Initiation of E-Service Activities in the Fisheries & Livestock Sector' Project; Project Code No: 224274900
13	EoI Closing Date and Time	3.00 pm (BST) on 20/02/2020
14	Brief Description of the Assignment:	<p>With the vision to improve the efficiency of citizen centric Service delivery and to digitalize the relevant functional activities of the ministry at service provider's end by optimum use of ICT, Ministry of Fisheries and Livestock has taken an initiative to develop and implement an integrated service delivery platform. This Digital Government initiative will have 3(three) major focus as follows:</p> <ol style="list-style-type: none"> Citizen centric Digital Services: to deliver hassle free, easy, efficient, transparent and accountable services reducing maximum time, cost and visit. Digitalization of MoFL internal automation related to service delivery: An organized, smart and efficient way to perform and manage the functional activities of service providers in digital form. Digital monitoring, evaluation (M&E) and interaction: An efficient and effective digital way to monitor the functional performance, sharing reports and integration with the concerned authority and stakeholders. <p>The following components may be considered as primary scope for the above-mentioned integrated service delivery platform solution as reference but not limited to.</p> <ol style="list-style-type: none"> Animal and Fish Health Care Management System; License, Registration, NOC & Certificate Management System; Lease & Allotment Management System; Inspection, Testing & Report Management System; Information & Advisory Service Management System; Sales & Distribution Management System; Training Management System; and Professional Education Monitoring System & Accreditation, Affiliation & Registration Management System. <p>This will be a centralized and integrated digital service delivery platform for the ministries and all its service delivery organizations/agencies for providing all kinds of digital services to the concerned service recipient.</p> <p>Please note that the functional scope of the proposed solution/system will be described more elaborately in the Terms of Reference (TOR) and will be finalized at the time of "System Requirement Analysis" phase of system development by the implementation and concerned authority.</p>
15	Experiences, Resources & Delivery Capacity Requires:	<p>This is a national project with utmost importance towards the digital Bangladesh goal, so the bidder must prove that they have solid technical background and operational strength to undertake and take this work forward without any hindrance. Applicant must also have adequate technical ability, resources and processes. As such, following are defined as minimum eligibility criteria. Documents must be submitted in the following order:</p> <ol style="list-style-type: none"> Must have valid Trade License of at least 10 (Ten) years. Must be registered with RJSC (Applicable for Joint Stock Company & Firm). Must have experience in design, development and implementation of minimum 05 (Five) software projects in the field of web-based application software/e-government application. Among the projects, at least 1 (One) project should be in digitalization/automation of a government service/function service delivery automation/management/digitalization system with full cycle automation and implementation. Should have adequate ICT personnel in company payroll related to system analysis, design, development, integration, testing, QC, training and implementation of web and mobile based applications/ software solutions. . In case of JV (Joint Venture) combined ICT HR will be considered. Audit report of the previous 3 (Three) years. The minimum amount of Liquid asset of the firm shall be Tk. 2 (Two) Crore (Certificate or proof on available liquid asset or fund availability, must be issued 03 (Three) months from the date of tender submission by the concern authority). In case of JV (Joint Venture) strength of combined liquid assets will be considered. Must have BASIS Membership (Updated). Documents demonstrating the management and operational capacity of the firm / joint venture (Brochures, Company Profile and other documents describing company expertise, strength and experience, core functions, products and services, similar

	<p>assignments or project experience, availability of relevant professional staff and experience among applicant's staff/resources to carry out this assignment.</p> <p>The firms may associate to enhance their qualification in the form of a 'joint-venture' (JV). All members of such an association will be individually liable for pre-determined real and well-defined inputs to the assignment. The maximum no. of members in the association is limited to three (3). The firms must declare one firm in this association as the 'Lead Firm' (lead firm needs to fulfill all the requirements; other firms need at least 3 years of experience).</p> <p>A shortlist of firms/JVs will be prepared upon evaluation of EOIs of the eligible applicants and 'Request for Proposal' document will be issued in their favor. A firm/JV will be selected using the Quality and Cost Based Selection (QCBS) method. It is expected that the services will commence at July, 2020.</p>	
16	Submission of EOI:	
	<ol style="list-style-type: none"> 1. Application for Expression of Interest (EOI). 2. Up-to-date and valid Trade License, TIN and VAT Registration Certificate. 3. Updated Income Tax Clearance Certificate. 4. Constitutional documents of the firm(s)/ JVs. 5. Company brochure/ profile covering company expertise, strength and experience. 6. Original copies of liquid asset information issued by concern authority. 7. Copy of valid RJSC Incorporation Certificate. 8. Last 03 (Three) Years of Audited financial reports of the firm(s). 9. Project completion certificates for 05 (Five) software projects. 10. List of ICT personnel including their Name, Designation, Mobile no., Email, Joining date, Project experience and role, Academic background and Expertise. 11. Association Membership certificates are preferable but BASIS membership certificate is a must here. 	
17	<i>Name of Official Inviting EOI</i>	Pulakesh Mondal
18	<i>Designation of Official Inviting EOI</i>	Project Director
19	<i>Address of Official Inviting EOI</i>	Project Director Initiation of E-Service Activities in the Fisheries & Livestock Sector Project; Ministry of Fisheries and Livestock, Building-06, Level-14, Bangladesh Secretariat, Dhaka-1000, Bangladesh
20	<i>Contact details of Official Inviting EOI</i>	Tel: 02-9561677; Email: eservice1922@gmail.com
<i>The procuring entity reserves the right to accept or reject all EOIs</i>		

(Pulakesh Mondal)
Project Director
Initiation of E-Service Project
Ministry of Fisheries and Livestock.