

Innovation Design and Entrepreneurship Academy (iDEA) Project

Bangladesh Computer Council

Information and Communication Technology Division

ICT Tower (14th Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207

Web: www.startupbd.gov.bd, Email: pdidea@bcc.gov.bd

INVITATION FOR TENDER					
01	Ministry	Ministry of Post, Telecommunications & Information Technology			
02	Division	Information and Communication Technology Division			
03	Agency	Bangladesh Computer Council			
04	Procuring Entity Name	Innovation Design and Entrepreneurship Academy (iDEA) Project			
05	Procuring Entity District	Dhaka			
06	Invitation for	Tender (Procurement of Non-Consulting Services)			
07	Invitation Ref No	56.01.0000.024.07.112.20-262			
08	Date	05-February-2020			
KEY INFORMATION					
09	Procurement Method	Open Tendering Method (OTM)			
FUNDING INFORMATION					
10	Budget and Source of Funds	Government of Bangladesh			
PARTICULAR INFORMATION					
11	Project/ Program Code	224023000			
12	Project/ Program Name	Innovation Design and Entrepreneurship Academy (iDEA) Project			
13	Tender Package No.	SD10/iDEA/2019-20			
14	Tender Package Name	Organizing Seminar/workshop/Symposium			
15	Tender Publication Date	06-February-2020			
16	Tender Last Selling Date	20-February-2020 up to 5:00 PM			
17	Tender Closing Date and Time	23-February-2020, 3:00 PM			
18	Tender Opening Date and Time	23-February-2020, 3:30 PM			
19	Place of Selling/Receiving/Opening Tender documents	Office of the Project Director, Innovation Design and Entrepreneurship Academy (iDEA) Project, Bangladesh Computer Council, ICT Tower (14 th Floor), Plot: E-14/X Agargaon, Sher-e-Bangla Nagar, Dhaka-1207.			
INFORMATION FOR TENDERER					
20	Brief Eligibility of Tenderer	<ul style="list-style-type: none">The tenderer shall have a minimum 10 (Ten) year of general experience in providing services to the Government/multinational companies/private entities;The tenderer shall have successfully organized at least 05 (five) seminar/workshop/symposium/similar program within last 2 years for which each value is minimum BDT 25 (twenty five) lakhs;The tenderer shall have updated trade license, TIN certificate and tax clearance certificate, VAT registration certificate and work completion certificates;The minimum amount of liquid asset or working capital or credit facility is BDT 50 (fifty) lakhs;Other eligibility and qualification criteria outlined in the tender documents.			
21	Brief Description of Services	Organizing Seminar/workshop/Symposium and providing logistic support.			
22	Price of Tender Document	BDT 2,000 (Two Thousand) only (Non-Refundable)			
	Lot No	Identification of Package	Location	Tender Security Amount (Tk.)	Completion Time
23	-	Selection of Event Management Service Firm for Organizing Seminar/workshop/ Symposium and providing logistic support.	ICT Tower	80,000/- (Eighty Thousand Taka)	Within 30 June 2020 or any date decided by the Procuring Entity
PROCURING ENTITY DETAILS					
24	Name of Official Inviting Tender	Syed Mojibul Huq			
25	Designation of Official Inviting Tender	Project Director			
26	Address of Official Inviting Tender	ICT Tower (14 th Floor), Agargaon, Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh.			
27	Contact details of Official Inviting Tender	Tel: +880-2-55007016, Email: pdidea@bcc.gov.bd			
The Procuring Entity reserves the right to accept or reject all or any of the tenders or annul the tender proceedings					

(Syed Mojibul Huq)
Project Director