



Government of the people's Republic of Bangladesh
Bangladesh Police
Rapid Action Battalion Forces Headquarters
Central Procurement Section
Kurmitola, Dhaka-1229.

Memo No. RAB Forces HQ/CPS/2019-2020/4112316/ 1029

Date: 27-02-2020.

INVITATION FOR ONE STAGE TWO ENVELOPE METHOD (OSTEM)

01.	Ministry	Ministry of Home Affairs (MOHA).	
02.	Agency	Rapid Action Battalion (RAB).	
03.	Procuring Entity Name	DG, Rapid Action Battalion (RAB).	
04.	Invitation for	Tender of Goods.	
KEY INFORMATION			
05.	Procurement Method	ONE STAGE TWO ENVELOPE METHOD (OSTEM).	
FUNDING INFORMATION			
06.	Budget and Source of Funds	Revenue Budget.	
PARTICULAR INFORMATION			
07.	Project/Program Name	Procurement of Image Copier And Data Recovery.	
08.	Tender Package No and Year	G-12(AE)/2019-2020.	
09.	Invitation Ref No & Date	Memo No. RAB Forces HQ/CPS/2019-2020/4112316/1029 Date: 27-02-2020.	
10.	Tender Publication Date	01 March 2020.	
Table with 3 columns: Item No., Date, Time			
11.	Tender Last Selling Date	29-03-2020	1700 hrs.
12.	Tender Closing Date and Time	30-03-2020	1200 hrs.
13.	Tender Opening Date and Time	30-03-2020	1230 hrs.
14.	Pre-Tender Meeting	11-03-2020	1100 hrs.
15.	Place of Pre-Tender Meeting	Conference Room, 1st Floor. RAB Forces Headquarters, Kurmitola, Dhaka-1229.	
16.	Name & Address of the Office	Director (Admin & Finance). RAB Forces Headquarters, Kurmitola, Dhaka-1229.	
17.	Place of Selling Tender Document	Central Procurement Section, RAB Forces Headquarters, Kurmitola, Dhaka-1229.	
18.	Name & Address of the Office Receiving Tender Document	Director (Admin & Finance), RAB Forces Headquarters, Kurmitola, Dhaka-1229.	
19.	Place of Opening Tender Document	Conference Room, 1st Floor. RAB Forces Headquarters, Kurmitola, Dhaka-1229.	
INFORMATION FOR TENDERER			
20.	Eligibility of Bidder	The Bidder should have valid Trade License, Current Bank Solvency Certificate, Income Tax Certificate, Audit Report, VAT Registration Certificate and the legal capacity to enter into the contract. Bidder should not be blacklisted by any Govt organization in Bangladesh. Details in Tender Documents. A complete set of tender document may be purchased by interested bidder for submission in written application on their own pad to the addressee below.	
21.	Brief Description of Goods	Procurement of Image Copier And Data Recovery.	
22.	Tender Document Price	BDT = 1,000.00 (One Thousand) only. In cash payment.	
23.	Tender Validity	90 (Ninety) days.	
24.	Tender Security Amount in Taka	BDT = 1,74,000.00 (One Lac Seventy Four Thousand) only.	
25.	The Bidders shall submit their Technical and Financial offer in separate sealed envelope. Furthermore both envelopes shall cover by an outer envelope which is sealed.		
SPECIAL INSTRUCTIONS:			
26.	a. The procuring entity reserves the right to accept or reject any tender prior to acceptance. b. Interested tenderer may obtain further information from the office of the Director (Admin & Finance). c. No tender document will be sent by courier or mail.		

(MOHD ASADUZZAMAN)

Wing Commander

Director(Admin & Finance)

RAB Forces Headquarters, Dhaka.

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